

Dear Parents,

Like you, I continue to closely monitor the most recent developments on the COVID-19 outbreaks. As per the Mayor of Hoboken, to date there have not been any confirmed cases in town.

While we continue to implement all of the recommendations by the CDC, WHO, Licensing and the Department of Health (NJ and Hoboken) we want to remind you that this is a team effort and we need you to help us. As fundamental as this information is, it bears repeating that to help prevent the spread of respiratory viruses, we should remember to:

- Cover your cough or sneeze
- Wash your hands frequently with soap and water for at least 20 seconds
- Use alcohol-based hand sanitizer
- Avoid touching your eyes, nose and mouth with unwashed hands
- See your doctor if you have a fever, cough, body aches and fatigue
- Stay home and limit contact with others if you are sick

In addition to the above, a few more recommendations have been added to the list:

- Social distancing. At least 6 feet away from the next person.
- No shaking hands. Consider a smile and a wave instead.
- Avoid large crowds
- Work from home, doesn't mean work from the Coffee shop, it means work from home.

Further, we are asking that families notify us of any travel plans, pleasure or professional. Children, parents and staff who have family members residing with them who have traveled to or had stopovers in countries that are considered Level 2 by the Centers for Disease Control and Prevention or higher, self-quarantine for 14 days. When travelling, please keep in mind that rules and conditions could change at any moment and we reserve the right to place stricter conditions upon your return.

Information for travelers can be found on the CDC website:

<https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>

We are still actively cleaning and sanitizing high touch places such as doorknobs, tables, faucets, iPads, and children's toys frequently throughout the day. In addition to all of our cleaning efforts, this past weekend, [Sterile Space](#) was contracted to fully wash, disinfect and apply a microbial coat that helps kill germs on contact. This contract includes 3 follow ups in the event of an outbreak.

We will remain vigilant in staying up to date with all local and national recommendations regarding business closures. We intend to stay open, even if schools close, **unless local officials advise otherwise.** In the event that a child or staff member contracts COVID-19, all parents and staff members will be contacted immediately, and the center will close for a *minimum* of 2 days to ensure that the space can be professionally cleaned and disinfected. Any child or staff member who reports a diagnosis of COVID-19 will be suspended for a minimum of 14 days or until notice that there is no risk of contracting the virus is provided by a medical official.

We understand this is a stressful time for our families and want to ensure you that your child's health is our first priority. We will continue to keep you informed of any updates. Please don't hesitate to reach out to me if you have any questions or additional concerns.

Stay healthy,