

Dear [REDACTED] Families,

[REDACTED] has been notified that one of our staff members is a family member of an individual who recently tested presumptively positive for the Coronavirus (COVID-19). At this time, the [REDACTED] staff member is exhibiting no signs or symptoms of COVID-19. In an abundance of precaution, the staff member has been instructed to cease work for 14 days for ongoing monitoring. [REDACTED] has been in consultation with public health officials and has received confirmation that no exposure has taken place on the part of our staff member towards other staff or students. We have also been in contact with the _____ School District.

We have been directed by public health officials to continue our regular operations. Staff and students who have signs of illness are asked to stay home. We will also be emphasizing proper hand-washing hygiene and practices with staff and students.

We continue to follow the recommendations of the Oregon Health Authority, The Office of Child Care, and the Centers for Disease Control and Prevention. [REDACTED] has implemented additional cleaning and sanitizing protocols in place in addition to requiring all staff and students to participate in frequent and thorough hand-washing. The _____ School District has also completed a deep clean of the [REDACTED] area at _____ in an abundance of caution.

Public Health Officials recommend preventative measures similar to those of the flu. These include:

- Increased disinfecting by staff of “high touch” surfaces
- Encouraging visitors and volunteers to wash their hands when arriving and leaving our schools
- Continuing education of students regarding healthy and preventative precautions.
- Continuing education of employees and visitors to avoid coming to district schools and facilities if they are experiencing influenza-like symptoms.

[Coronavirus COVID-19 Fact Sheet](#)

[Handwashing](#)